

IMPORTANT NOTE ABOUT THIS FORM

“Plaintiff”: The first and last name of the person who is filing this action

“Defendant”: The other party’s first and last name

“Case Number”: Leave this field blank if you are preparing to file a new case

This search entails, but is not limited to:

- checking the telephone book and directory assistance in the area where you live;
- checking the telephone book and directory assistance in the area where the Defendant is last known to have lived;
- asking friends and relatives who might know the location of the missing Defendant;
- checking the post office for any forwarding address of the missing Defendant;
- checking records of the tax collector and property assessor to see if the missing Defendant owns property;
- contacting past employers;
- contacting the department of motor vehicles for registrations in the name of the missing Defendant;
- It is not necessary for you to pay a private detective to try to find a missing Defendant, but you should check any possible sources, including internet websites, that might lead to a current address.

IN THE SUPERIOR COURT OF GWINNETT COUNTY
STATE OF GEORGIA

_____		Civil Action
Plaintiff,		File No.: _____
v.		

Defendant.		

AFFIDAVIT OF DILIGENT SEARCH

I am the Plaintiff in this case. I am filing this *Affidavit of Diligent Search* under OCGA § 9-11-4 (f)(1)(A). I hereby swear or affirm, before a notary public, that the following information is true:

1.

A diligent search has been made, and the Defendant/Respondent cannot be found within the State of Georgia. I do not know where the Defendant/Respondent lives or where the Defendant can be found.

2.

The last known address and telephone number I have for the Defendant is:

Telephone Number: _____

The Defendant/Respondent no longer lives at this address. To the best of my

knowledge, he/she last lived at this address on _____

3.

I have made the following efforts to find the Defendant/Respondent:

- ☐ (a) Checking with the Defendant/Respondent's friends, relatives, employers, landlords or others I have listed below:

(1) Name of Person Contacted: _____

Contact's Relationship with Defendant/Respondent: _____

Contact's Address: _____

Contact's Phone Number: _____

Date I contacted this person: _____

Results of Contact / What They Told Me: _____

(2) Name of Person Contacted: _____

Contact's Relationship with Defendant/Respondent: _____

Contact's Address: _____

Contact's Phone Number: _____

Date I contacted this person: _____

Results of Contact / What They Told Me: _____

(3) Name of Person Contacted: _____

Contact's Relationship with Defendant/Respondent: _____

Contact's Address: _____

Contact's Phone Number: _____

Date I contacted this person: _____

Results of Contact / What They Told Me: _____

(4) Name of Person Contacted: _____

Contact's Relationship with Defendant/Respondent: _____

Contact's Address: _____

Contact's Phone Number: _____

Date I contacted this person: _____

Results of Contact / What They Told Me: _____

☐ (b) Checking telephone information and directories, with the following results:

☐ (c) Attempted sheriff, marshal or private process service at the Defendant's ☐ last known residence OR the Defendant's ☐ last known place of employment, which was at the following address:

☐ (d) Completed an Internet web search with the following results:

Website	Results
<input type="checkbox"/> www.gwinnettcourts.com	
<input type="checkbox"/> www.gwinnettcountysheriff.com/Docket_Book.htm	
<input type="checkbox"/> http://sos.ga.gov/mvp	

☐ www.dcor.state.ga.us/GDC/OffenderQuery/jsp/OffQryForm.jsp

☐ <http://ssdi.rootsweb.ancestry.com>

☐ www.superpages.com

☐ www.whitepages.com

☐ www.zabasearch.com

☐ <http://mycarepack.com/index.aspx>

☐ <http://www.facebook.com>

☐ <http://www.instagram.com>

☐ <http://www.twitter.com>

☐ Other website(s): _____

Plaintiff, *pro se* (Sign here before notary.)

Subscribed and sworn before me on

_____, 20____.

Notary Public