

**SUPERIOR COURT OF GWINNETT COUNTY  
STATE OF GEORGIA**

Plaintiff,		Civil Action
v.		File No.: _____
Defendant.		

**MOTION TO SEAL CASE FILE**

My name is \_\_\_\_\_, and I am the  Plaintiff

Defendant in this case. I am asking the Court to seal the case file pursuant to O.C.G.A. § 9-11-7.1(f)(1). In support she shows the Court the following:

1.

The following information has been placed in the file in violation of O.C.G.A. § 9-11-7.1

(check all that apply):

- (a) Complete social security numbers of the parties
- (b) Full dates of birth of the parties
- (c) Full dates of birth of the children involved in this case
- (d) Complete financial institution account number(s)

WHEREFORE, I ask this Court to seal the case file or, in the alternative, to seal or redact any individual document in the case file containing the protected identifying information.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
 Plaintiff  Defendant *Pro se* [signature]

**SUPERIOR COURT OF GWINNETT COUNTY  
STATE OF GEORGIA**

Plaintiff,		Civil Action
v.		File No.: _____
Defendant.		

**CERTIFICATE OF SERVICE**

This certifies that I provided a true and correct copy of my *Motion to Seal Case* to the opposing party by United States First Class mail. The copy I sent to the other party had adequate postage, and was properly addressed as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated: \_\_\_\_\_  Plaintiff  Defendant *Pro se*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
City, State ZIP

Phone: \_\_\_\_\_

Email: \_\_\_\_\_